

FAB Meeting #30 09/11/2020

Attendance:

- UB Backbone Staff (Kassa Belay, Athenia Rodney, David Harrington, Danielle Augustine, Briona Clark)
- 18 FAB Members

Objectives:

- **Updates on Rydails and Family Co-op**
- **Stipends news**
- **Determine next steps in hiring EI Ambassador and FAB Hiring Committee**
- **Discuss ideas for Community Care incentive**
- **Introduce UB Participatory Budget**

Opening Reflection

- What is your favorite self-care practice of late?
 - Time blocking, massage, using Alexa for lists/alarms/ etc. , monitoring our schedules, being mindful, journaling, family walks, prayer, turning off your phone, decorating isolation room, exercise

News and Updates

- Rydehails home delivery of food and goods partnership
 - 4 delivery dates/4 weeks
 - 168 driver shifts
 - 32 FAB delivery packing shifts
 - Over 450+ sign-ups, recruitment full
 - Program has not yet met goal of 21 drivers and start date had to be pushed back
 - Tentative start date 10/21/20

- Rydehails has suggested expanding zip code beyond 11212 to recruit more drivers
- The Family Co-op Year 2 launched virtually this past Saturday 10/03
 - Families gather virtually every Saturday at 11pm and 1pm
 - FAB shared that family co-op has been going well, family and parents are enjoying being in community, discussion included the topic of it “taking a village to raise a child” and how this is culturally relevant to members, discussed hobbies or lack thereof due to parenting
- FAB Stipends
 - Payment for activities from 09/11 - 10/09
 - Link will be sent via email and whatsapp of attendance records and can be found here : <http://bit.ly/octfabattendance>
 - Please alert Danielle of changes by Tuesday, October 13th
 - Stipends for FAB members will be increased to base \$100/month plus 50\$ stipend per meeting attended to compensate FAB members for increased participation as budget allows (at least until June)
 - Check in with backbone staff will be scheduled when FAB members miss **two consecutive** FAB meetings
- FAB Fellowship
 - Promotion of Athenia to full-time role, tentatively effective Nov. 1
 - Athenia will focus on FAB engagement and support, general strategy, project advancement, Social Media, and Professional Development
 - UB will be onboarding a second FAB fellow to fill Athenia’s previous position who will focus on social media and professional development
 - Application and more information will be coming soon
 - FAB voted to promote Athenia unanimously via poll
- FAB Hiring Sub-committee
 - Following up on Admin meeting feedback from FAB in September
 - Phase 1- Application review by all subcommittee members using scoring template provided by backbone (2 business days)
 - Phase 2 - initial screening call including 1-2 subcommittee members and UB Backbone staff; applicant is asked to complete a work assignment

- Phase 3 - assignments collected (4 business days) and reviewed by subcommittee members, applicants are narrowed down to 3 candidates (3 business days)
 - Phase 4 - 3 candidates are invited to the final round, work assignments are shared with the entire FAB in a two hour interim meeting: 30 min. per interview for each candidate and a 30 min FAB debrief
 - Phase 5 - FAB can complete a poll/survey to share their thoughts on the entire process to be analyzed, summarized, and reported by the Backbone staff
- Poll was presented to FAB to vote on max number of subcommittee members
 - FAB voted to have 7 subcommittee members
 - Backbone staff will send out next steps for subcommittee members

Discussion Topics

- Community Care
 - Dionne discussed which incentives would best support PAT members
 - Testimonials: uses a link to UB website
 - Could testimonials be played on TVs in offices?
 - FAB Approved list: PAT orgs can be added to a list after meeting care requirements
 - Communicate Learning Results: PAT orgs receive a qualitative grade
 - Credentialing: receive a certificate for meeting all standards of care outlined by FAB and onboarding FAB members to an ad hoc advisory board
 - Could we use a secret shopper model to fill information gaps when there is a large disparity between the institution self evaluation and client survey?
 - Roundtable with PAT members suggested by Ruth

- Result: Interim meeting “Quality care is not just a hard line it is a Lifeline” where FAB members can summarize on paper issues and suggestions to be presented to FAB and then PAT
 - Observation in a limited capacity in situations where assessments of the same visit are greatly misaligned
 - Summary of Suggested Process
 - Compile a list of programs where misalignment exists
 - The ways information is collected are not mutually exclusive or mandatory
 - Part of the commitment is observing institutional practices
 - Asking service providers to self administer assessments
 - Asking clients to do the same for same for offices
 - Forming advisory subcommittee from FAB to review the rubrics
- UB participatory Budgeting Project Pt. 2
 - Small business support from Sirius Offer
 - \$50,000 of targeted relief for business in Brownsville which
 - The FAB identified as vital
 - Whose continued existence is threatened by the economic impact of COVID-19
 - There exists a will and a path to survival
 - Kassa has sent out an email with full proposal and google form to collect feedback open until next Friday linked here: <https://docs.google.com/forms/d/1GxmHktfczwEYT1Z2TnxD4SUoL->
 - 2 suggested stipulations
 - 1) Requirement that the selected business have a focus serving families with young children
 - 2) Requirement that the selected business fully participate in small business coaching support

Next Steps

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- Interim meeting “**Quality care is not just a hard line it is a Lifeline**” where FAB members can collect on paper issues and suggestions to be presented to the PAT
- Review Oct FAB attendance
- Backbone staff will send out info regarding 2nd FAB Fellow Position
- Backbone staff will follow up with FAB Hiring Committee on EI Ambassador Position
- Complete google feedback form for UB Participatory Budget Project 2
- Volunteer waiver google form will be sent out in an email

